

Committee Position: Cross Country Secretary

Key Responsibilities:

- Promote cross country running to the members
- Select and publicise races for the Beeston AC cross country league
- Entering the club and runners into the cross country leagues and races
- Produce and publicise a spreadsheet after each race showing finishing positions, times and calculate the best 6 scores.
- Encourage members to enter the Championship events, relays and National Championships
- Be responsible for the cross-country kit (tent, flag and pegs!)
- Manage the Cross Country Trophies
- Produce a report for the club AGM
- Facilitate succession planning for the position

Key Skills: (Essential / Desirable)

- Organisation: Remembering to enter teams by the deadlines, collecting monies etc. (Essential)
- Communication: Advertising cross country events and persuading members to enter (Essential)
- Enthusiasm for cross country (Essential)
- Being able to put the tent away! (Desirable)

Date of election: November 2018